RiseUp Solutions

COURSE OUTLINE

Unleash Creativity, Problem Solving and Decision Skills at Workplace

OVERVIEW

Growing companies need people who think well, and good thinking is a skill that improves with attention, practice and the right tools. This course helps participants break out of old patterns, look at problems from different angles and use creative tools to find better solutions. It also explains why clever people can still be poor thinkers when they fall into the 'intelligence trap'.

WHO IT'S FOR
Managers, supervisors, executives, engineers, line leaders and all staff.

DURATION
Duration on request

DELIVERY
In-house · Public

OBJECTIVES

- Understand problems from different perspectives
- Assess problems using critical and creative thinking
- Recognise and remove barriers to individual and group creativity
- Adapt to different thinking styles in groups and teams
- Use idea-generation tools and think out of the box to solve problems
- Develop a curious mind and a thirst for knowledge

MODULES

1. Understanding Creativity in Problem Solving

- What creativity is
- Using logical and creative thinking
- Becoming creative
- The creative process
- Identifying thinking patterns (how creative are you?)
- Understanding your thought processes
- The human brain: convergent and divergent thinking
- Assessing your natural creativity

2. Unleashing and Increasing Your Creativity

- Why we aren't creative
- The creative environment
- Group creative thinking
- The iterative mind
- Recording the creative process
- Ten ways to increase personal creativity
- Five creative thinking exercises

3. Your Style and Seeing Problems from Different Perspectives

- The four personality styles combined with SWOT
- Seeing concerns from different perspectives
- Understanding and appraising problems
- Overcoming differences
- Using the four personality-adaptability styles in problem solving

4. Lateral Thinking and Thinking Out of the Box

- Programmed vs lateral thinking
- The basics of lateral thinking
- Examining and comparing concepts of synthesis
- Lateral vs vertical thinking
- Applying Six Hats thinking

5. Nurturing New Ideas and Solutions

- Tools for problem solving and convergent thinking
- Choosing tools for innovation
- Brainstorming tools and the Kawakita Jiro (KJ) method
- Fishbone diagram (Ishikawa model)
- Decision tree
- Mind mapping

6. SCAMPER and the Six Steps of Problem Solving

- Applying 1H5W with SCAMPER
- Reflective and probing questions
- Six steps of effective problem solving
- Applying possible techniques to the right action

7. Focus on Top Priorities and Accomplishment, Not Activities

- Choosing your one SMART goal
- Urgent/not urgent vs important/not important
- Plans to move into the effective quadrant
- Why prevention beats correction in problem solving
- The 80/20 rule

8. Presentation and Action Plan

HRD Corp claimability confirmed in your proposal

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